

Please Fill-Out Entire Form Completely & Legibly.

Last Name	First Na	ne	Age	MaleFema
Street Address		City	State	ZIP
() Home Phone	()_ Cellular	Email Address (Re	equired for appointment	reminder)
Occupation	Employer Name		Phone #)
Emergency Contact Person	() Phone #	Relation	onship	
Social Security #		d (Total orTemporary)	☐ Single ☐ ☐ Student	Married
	ALL .	INFO REQUIRED		
AUTO/PERSONAL INJURY: E WORK INJURY: Complete al Date of injury:/_ Your Company HR persor Insurance adjustor name Insurance adjustor Phone OTHER INJURY: What do you	Il information below. / n name e# u think may have Caused			
SURGERY: When and what t	ype?			
Physical Therapy Before: Wh	nen and where?			
Home Health Care: Are you OTHER Care: What?	_	YES NO	0	
How did you hear about us?				
	or Give details:	Referring Physic	cian/Person's Name	

Signature _____ Date ____



Are you currently experiencing or have you experienced any of the following problems: (Check each applicable box) $\frac{1}{2}$

Yes Headaches Heart Disease High Blood pressure Stroke Heart Attack Pacemaker Asthma Arthritis Osteoporosis Osteopenia Recent Weight Loss/Gain Deep Vein Thrombosis (DVT)	Yes Shortness of Breath COPD Hernia Balance Problems Thyroid Problems Head injury / Concussion Previous Fractures Metal / Implant Kidney / Bladder Problems Fibromyalgia Neurological Disease History of Falls	Yes Diabetes Depression Anxiety Substance Abuse HIV / AIDS Hepatitis Multiple Sclerosis Seizure / Epilepsy Cancer / Tumor Current Infections (s) Sensitive to Heat / Cold Other:
If you answered "yes" above, please explain	:	
Pain Types: Sharp Burning Throb	obing Spasm Stinging Aching _	_ Numbing
Shooting Tingling Crar	mping Pounding Dull Other:	
List Previous Surgeries :		
Have you been in an accident or sustained a	ny injury recently? Provide complete des	cription of the event(s):
List all medications you are currently taking:		
Do you have any allergies ? No Ye	s, list allergies:	
Do you have any transferable diseases ? Could you be or are you pregnant ?	No Yes No Yes	
Patient/Parent/Guardian Signature		
Date		

Important Company Policies for a Successful Relationship

We strive to provide you the best personalized care available. To make this possible we adhere to a set of very important guidelines. Please read them carefully, indicate your agreement by initialing all the boxes .
Late Policy "10-minutes" Being late by more than 10 minutes will require you to either reschedule or wait for the next available opening. There are no guarantees since openings due to cancellations are unpredictable. We do not allow appointment overlap because this undeservedly compromises the care of another patient.
24-Hour Advance Notice Fee
If you wish to change or cancel an appointment we require a minimum 24-hour advance notice . Anything less will result in a \$50 fee charged to your account. It costs us money to make appointments available to you. Whether you attend or not we still accrue the expenses (for staff wages, rent, etc.). We don't charge you the actual cost for that appointment but rather a mere \$50 fee. We do NOT make money with this charge; it's only to act as a deterrent from making last minute changes. Advance notice allows someone else (who needs it) time to reserve it in place of you. Please be courteous and responsible.
No-shows are bad
If you fail to show for an appointment without notice all future appointments will be removed and a \$50 fee assessed to your account. You may re-schedule appointments again on a "first come, first serve basis".
Copays are due upon arrival
If you happen to forget your wallet or checkbook we may still be able to see you if you pay over the phone immediately after your appointment or make arrangements to pay at the beginning of your next scheduled appointment.
Cell phones must be shut OFF or silent
We realize emergencies may arise and therefore allow you to carry your cell phone during your session, how- ever, please be courteous and set to silent mode or turn off. Thank you.
Children requiring supervision are NOT allowed to attend sessions with you
Unless your facility offers child care services, you may not bring children who require supervision with you to your appointment. If your child does not require supervision and is capable of waiting for you quietly then you may bring them. If any disturbance i caused to other patients or staff members you may be asked to terminate your session early and attend to your child.
Patient Balances/ Late Fee
If payment is not received within 30 days of the statement, a \$35 late fee each month will be applied to your balance until full payment is received.
Bounced Checks
If we receive a returned check from our bank for a payment you made, you will be charged for the original amount of the check plus a \$25 bank fee . Payment of the total charged amount will be due within 30 days.
☐ Important Notice from the Federal Government:
"It is unlawful to routinely avoid paying your copay, deductible or coinsurance payments even if your doctor allows it. Unless you complete a "Financial Hardship" form and qualify for financial assistance under Federal Standards, you may NOT routinely evade paying your responsibility portions for medical care as outlined in your insurance plan even if your doctor allows it. You both may be charged for breaking the law. This includes services deemed as "professional courtesy" and "TWIP's - Take what insurance pays". Failure to comply places you in violation of the following laws: Federal False Claims Act, Federal Anti-Kickback Statute, Federal Insurance Fraud Laws, State Insurance Fraud Laws. Failure to comply may result in civil money penal- ties (CMP) in accordance with the new provision section 1128 A(a)(5) of the Health Insurance Portability and Accountability Act of 1996 [section 231(h) of HIPAA]. Exceptional cases do apply. Please see contact info for more information. Office of Inspector General, Department of Health and Human Services. Contact by phone: 202 619-1343, by fax: 202 260-8512, by email: paffairs@oig.hhs.gov, by mail: Office of Inspector General, Office of Public Affairs, Department of Health and Human Services, Room 5541 Cohen Building, 333 Independence Avenue, S.W., Washington, D.C. 20201, Joel Schaer, Office of Counsel to the Inspector General, 202 619-088."
We look forward to building a successful relationship with you that lasts a lifetime!



Direct Physical Therapy Treatment Services

You are receiving direct physical therapy treatment services from an individual who is a physical therapist licensed by the Physical Therapy Board of California.

Under California law, you may continue to receive direct physical therapy treatment services for a period of up to **45 calendar days or 12 visits**, whichever occurs first, after which time a physical therapist may continue providing you with physical therapy treatment services only after receiving, from a person holding a physician and surgeon's certificate issued by the Medical Board of California or by the Osteopathic Medical Board of California, or from a person holding a certificate to practice podiatric medicine from the California Board of Podiatric Medicine and acting within his or her scope of practice, a dated signature on the physical therapist's plan of care indicating approval of the physical therapist's plan of care and that an in-person patient examination and evaluation was conducted by the physician and surgeon or podiatrist.

AB1000

7) States that the provisions of this bill shall not be construed to require health care service plan, insurer, workers' compensation insurance plan, employer, or state program to provide coverage for direct access to treatment by a PT.

 (Participant Signature)
 (Parent/Guardian Signature)
 (Date)

I am responsible for all charges whether paid by insurance or not.

Informed Consent and Policies Agreement

Medical Necessity

All treatments must be justified and medically necessary in order for us to treat and bill your insurance. Some of the factors that determine whether or not treatment is medically necessary are:

- 1) Does your condition interfere with the quality of your life?
- 2) Does your condition interfere with your ability to perform work or daily activities?
- 3) Are you motivated and able to participate in your treatment program and follow home and self-care instruction?
- 4) Is there potential for your condition to improve and/or resolve? If not, is there potential for your function or ability to perform daily activities to improve through modified movement, assistive devices, etc.?
- 5) Are there specific goals set that are measurable and track-able?

If the above criteria are not met, you are welcome to participate in our elective services such as 830laser, massage, whole Body Maintain Program, fitness/exercise training, Posture Program, etc. payable out-of-pocket by cash, check or credit card.

Cancel/No-show/Late

Please refer to the Express Registration Form.

Authorization for Release of Records Assignment of Benefits (for insurance patients) Please refer to the Assignment of Benefits form.

Results

The purpose of physical/occupational therapy is to maximize your body's own healing potential through natural means and promote your ability to perform daily, work, and leisure and sports activities through increased strength, flexibility, agility, and movement strategies. It is not possible to predict the results or outcomes of treatment. Sometimes benefits are realized immediately and sometimes it's more gradual over time.

Insurance Patients

It is your responsibility to know your benefit and insurance coverage for physical therapy services, including any maximums or exclusions. You are responsible for all charges whether paid by insurance or not. Any balances that exceed 30 days may incur fees and collection costs.

Medicare Patients

If you do NOT have supplemental insurance, you will be responsible for the twenty percent (20%) co-insurance portion not paid by Medicare as well as any deductible amounts not yet met. It is your responsibility to keep track of therapy cost totals for the purpose of not exceeding the Therapy Cap (unless your diagnosis is exempt from the Cap).

Minors and Parents

If patient is a minor (under 18 years of age), the parent or legal guardian is responsible for all charges and decisions made by the minor. We do not assume any liability for the minor while on premises or not, and it is the responsibility of the parent or guardian to supervise the minor before, during and after treatments.

Informed Consent

By signing below, you give the therapist permission to perform the evaluation and treatment. You have the right to accept or refuse any treatment offered. There are no guarantees made as to the results that may be obtained from our treatment(s). The therapist may have to work on your coccyx (tale bone)/ pelvic/gluteus/hip area, in order to obtain an accurate assessment. You will be informed of this before treatment begins and will have an opportunity to refuse treatment at that time. We will do our best to provide a treatment/exercise program that causes the least amount of pain to you. It is your responsibility to tell the therapist when you feel pain. If you have any questions about your care, be sure to ask the therapist.

It is up to you(patient)/caretaker to inform the therapist/ staff about any health problems or allergies you may have. You, the patient or the caretaker must also tell the therapist/staff about drugs or medications being taken as well as any medical conditions and/or surgeries.

Please discuss any questions or problems with the therapist before signing this statement of understanding and consent for care.

Patient Declaration

The therapist has explained to me the type of treatments ideal for my condition and the benefits of therapy, along with the risk of NOT receiving treatment. I have been given an opportunity to ask questions, and all my questions have been answered to my satisfaction. I confirm that I have read and fully understand this consent and policies form.

I have read and understand the foregoing explanation of rehabilitation/therapy care given to me. I hereby give my consent for the therapist to render treatments to me.

Patient Signature/Date				
Patient's Representative Signature/Date				
Relationship to Patient				
Witness Signature/Date				

Advanced Soft Tissue Release Institute Reliant Physical Therapy

Statement of Privacy Notice Effective December 1, 2012

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

We may disclose your health care information to other healthcare professionals within our practice for the purpose of treatment, payment or healthcare operations.

We may disclose your health information to your insurance provider for the purpose of payment or health care operations.

We may disclose your health information as necessary to comply with State Workers' Compensation Laws.

We may disclose your health information to notify or assist in notifying a family member, or another person responsible for your care about your medical condition or in the event of an emergency or of your death.

As required by law, we may disclose your health information to public health authorities for purposes related to: preventing or controlling disease, injury or disability, reporting child abuse or neglect, reporting domestic violence, reporting to the Food and Drug Administration problems with products and reactions to medications, and reporting disease or infection exposure.

We may disclose your health information in the course of any administrative or judicial proceeding.

We may disclose your health information to a law enforcement official for purposes such as identifying or locating a suspect, fugitive, material witness or missing person, complying with a court order or subpoena, and other law enforcement purposes.

We may disclose your health information to coroners or medical examiners.

We may disclose your health information to organizations involved in procuring, banking, or transplanting organs and tissues.

We may disclose your health information to researchers conducting research that has been approved by an Institutional Review Board.

It may be necessary to disclose your health information to appropriate persons in order to prevent or lessen a serious and imminent threat to the health or safety of a particular person or to the general public.

We may disclose your health information for military, national security, prisoner and government benefits purposes.

We may leave a message on an automated answering device or person answering the phone for the purposes of scheduling appointments. No personal health information will be disclosed during this recording or message other than the date and time of your scheduled appointment along with a request to call our office if you need to cancel or reschedule your appointment."

We may contact you or send your bill by phone, mail, or email. "It is our practice to participate in charitable and marketing events to raise awareness, food donations, gifts, money, etc. During these times, we may send you a letter, post card, invitation or call your home to invite you to participate in the charitable activity.

In the event that we are sold or merged with another organization, your health information/record will become the property of the new owner.

You have the right to request restrictions on certain uses and disclosures of your health information. Please be advised, however, that we are not required to agree to the restriction that you requested.

- You have the right to have your health information received or communicated through an alternative method or sent to an alternative location other than the usual method of communication or delivery, upon your request.
- You have the right to inspect and copy your health information.
- You have a right to request that we amend your protected health information. Please be advised, however, that we are not required to agree to amend your protected health information. If your request to amend your health information has been denied, you will be provided with an explanation of our denial reason(s) and information about how you can disagree with the denial.
- You have a right to receive an accounting of disclosures of your protected health information made by us.
- You have a right to a paper copy of this Notice of Privacy Practices at any time upon request.

We reserve the right to amend this Notice of Privacy Practices at any time in the future, and will make the new provisions effective for all information that it maintains. Until such amendment is made, we are required by law to comply with this Notice.

We are required by law to maintain the privacy of your health information and to provide you with notice of its legal duties and privacy practices with respect to your health information. If you have questions about any part of this notice or if you want more information about your privacy rights, please contact us by calling this office at (949) 236-6862. If our Privacy Officer is not available, you may make an appointment for a personal conference in person or by telephone within 2 working days.

Complaints about your Privacy rights, or how we have handled your health information should be directed to our Privacy Officer by calling this office at (949) 236-6862. If our Privacy Officer is not available, you may make an appointment for a personal conference in person or by telephone within 2 working days.

If you are not satisfied with the manner in which this office handles your complaint, you may submit a formal complaint to:

> DHHS, Office of Civil Rights 200 Independence Avenue, S.W. Room 509F HHH Building Washington, DC 20201

I have read the Privacy Notice and understand my rights contained in

By way of my signature, I provide the company above with my authorization and consent to use and disclose my protected health care information for the purposes of treatment, payment and health care operations as described in the Privacy Notice

Print Patient's Name	Date	
Patient's Signature	Date	
Authorized Facility Signature	Date	

Patient -Physical Therapy Arbitration Agreement

Article 1: **Agreement to Arbitrate**: It is understood that any dispute as to medical malpractice, that is as to whether any medical services rendered under this contract were unnecessary or unauthorized or were improperly, negligently, or incompetently rendered, will be determined by submission to arbitration as provided by California law, and not by a lawsuit or resort to court process except as California law provides for judicial review or arbitration proceedings. Both parties to this contract, by entering into it, are giving up their constitutional rights to have any such dispute decided on a court of law before a jury, and instead are accepting the use of arbitration.

Article 2: All Claims Must be Arbitrated: I understand and agree that this arbitration agreement binds me and anyone else who may have a claim arising out of or related to all treatment or services provided by the physical therapist, including any spouse or heirs of the patient and any children, whether born or unborn at the time of the occurrence giving rise to any claim. This includes, but is not limited to, all claims for monetary damages exceeding the jurisdictional limit of the small claims court, including, without limitation, suits for loss of consortium, wrongful death, emotional distress or punitive damages. I further understand and agree that if I sign this agreement on behalf of some other person for whom I have responsibility, then, in addition to myself, such person(s) will also be bound, along with anyone else who may have a claim arising out of the treatment or services rendered to that person. I also understand and agree that this agreement relates to claims against the physical therapist and any consenting substitute physical therapist, as well as the physical therapist's partners, associates, association, corporation or partnership, and the employees, agents, and estates of any of them. I also hereby consent to the intervention or joinder in the arbitration proceeding of all parties relevant to a full and complete settlement of any dispute arbitrated under this Agreement, as set forth in the CMA/CHA Medical Arbitration Rules.

Article 3: **Procedures and Applicable Law:** A demand for arbitration must communicate in writing to all parties. Each party shall select an arbitrator (party arbitrator) within thirty days and a third arbitrator (neutral arbitrator) shall be selected by the arbitrators appointed by the parties within thirty days of a demand for a neutral arbitrator by either party. Each party to the arbitration shall pay such party's pro rata share of the expenses and fees of the neutral arbitrator, together with other expenses of the arbitration incurred or approved by the neutral arbitrator, not including counsel fees or witness fees, or other expenses incurred by a party for such party's own benefit. The parties agree that the arbitrators have the immunity of a judicial officer from civil liability when acting in the capacity of arbitrator under this contract. This immunity shall supplement, nit supplant, any other applicable statutory or common law.

Either party shall have the absolute right ti arbitrate separately the issues of liability and damages upon written request to the neutral arbitrator.

The parties consent to the intervention and joinder in this arbitration of any person or entity which would otherwise be a proper additional party in a court action, and upon such intervention and joinder any existing court action against such additional person or entity shall be stayed pending arbitration.

The parties agree that provisions of California law applicable to health care providers shall apply to disputes within this arbitration agreement, including, but not limited to, Code of Civil Procedure Section 340.5 and 667.7 and Civil Code Sections 3333.1 and 3333.2. Any party may bring before the arbitrations a motion for summary judgment or summary adjudication in accordance with the Code of Civil Procedure. Discovery shall be conducted pursuant to Code of Civil Procedure section 1283.05, however, depositions may be taken without prior approval of the neutral arbitrator.

Article 4: **General Provisions:** All claims based upon the same incident, transaction or related circumstances shall be arbitrated in once proceeding. A claim shall be waived and forever barred if (1) on the date notice thereof is received, the claim, if asserted in a civil action, would be barred by the applicable California statute of limitations, or (2) the claimant fails to pursue the arbitration claim in accordance with the procedures prescribed herein with reasonable diligence. With respect to any matter not herein expressly provided for, the arbitrators shall be governed by the California Code of Civil Procedure provisions relating to arbitration.

Article 5: Retroactive Effect: If patient intends this agreement to cover services rendered before the date it is Effective as of the date of first medical services.

Article 6: **Acknowledgement.** By signing this agreement, I acknowledge that I have discussed to my satisfaction any questions I may have regarding the arbitration agreement with a staff member of Reliant Physical Therapy, APC.

If any provision if this arbitration agreement is held invalid of unenforceable, the remaining provisions shall remain in full force and shall not be affected by the invalidity of any other provision.

I understand that I have the right to receive a copy of this arbitration agreement. By my signature below, I acknowledge that I have received a copy.

NOTICE: BY SIGNING THIS CONTRACT YOU ARE AGREEING TO HAVE ANY ISSUE OF MEDICAL MALPRACTICE DECIDED BY NEUTRAL ARBITRATION AND YOU ARE GIVING UP YOUR RIGHT TO A JURY OR COURT TRIAL.

SEE ARTICLE 1 OF THIS CONTRACT

	Print Patient's Name
Facility Representative's Signature (Date) Reliant Physical Therapy, APC	Patient's or Patient Representative's Signature (Date)
	Print Representative Name and Relationship to Patient



Consent To Participate In Research Study

1	Agree to participate in a research study conducted by
read the information below and have asked	d its affiliates. My participation in this study is voluntary. I have d questions regarding anything I do not understand and have h. I further authorize the said parties to use my medical
information in their literature.	
	help others have a better understanding of the effects of Advanced Soft Tissue Release Institute <u>will not</u> use my name, earch.
Date:	
Print Name:	-
Signature:	-



Circle the number that applies 0 = Do not eat or use 1=	eat or use 2 to 3 times	s per month 2= eat	or use weekly	3 = eat or use daily
0 1 2 3 Sodas0 1 2 3 Fried foods0 1 2 3 Dairy products0 1 2 3 Diet beverages	0 1 2 3 Des	ohol oke or chewing tobacc sserts, candy, refined s ted goods/ refined flou	co 0 ugar 0	1 2 3 Fast Food 1 2 3 Caffeinated beverages 1 2 3 Artificial sweeteners 1 2 3 Soy products
Are you currently experiencing or	have you experienced	any of the following p	problems:	
Heartburn /Constipation	Chronic Fati	gue / Fibromyalgia	Anxiety / depre	ssion
Bloating / Indigestion	Food Sensiti	tivities/ Allergies High Cholestero		ol
Nausea / Vomiting/ Diarrhea	Dry Skin/ Sk	n/ Skin Problems Diabetes		
Acid Reflux/ Peptic Ulcer	Headache /	Migraine	Frequent Flu/ C	old Sickness
Gastritis /Diverticulitis	Osteoporosi	is / Osteopenia	Arthritis Type	
Crohn's Disease	Cancer		Hormonal Imba	ance?
Ulcerative Colitis	Thyroid Prob	olems	Autoimmune Di	sease?
Irritable Bowel Syndrome	High Blood	Pressure	Others	
Harris and the same of the same harry harry harry				Snack
	wel movement? per d	ay per week _		Snack
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Name:____

Antibiotics / Antifungals Antacids /laxatives Stool softener Anti-anxiety / antidepressants Anticonvulsants Aspirin/ Ibuprofen Tylenol / acetaminophen	Cortisone/ steroids Diuretics Heart medications Cholesterol medications Diabetic medications/ insulin Estrogen / progesterone/ testosterone Recreational drugs	 High blood pressure medications Thyroid medication Beta blockers Sleeping pills/ relaxants Asthma inhalers Birth control pills Chemotherapy / radiation

Are you currently taking or have you been taken any of the following **medications** in the last year

Name:_____

Practitioner complete this section

	Date			
	Dute			
Nails	Lunula 8/10			
	Color			
	Lines			
	Shape			
	Texture			
	Capillary Refill			
Mouth	Tonsils			
	Tongue Color			
	Breath			
	Gum			
	Lips			
Skin	Dry			
	Acne			
	Petechiae			
	Acanthosis Nigerians			
	Lesion healing			
Hair	Loss			
	Growth			



Medication	AM	Noon	PM	Supplement	AM	Noon	PM